



**DIG THIS ACADEMY**  
 ENROLLMENT AGREEMENT  
 800 W. ROBAN AVE  
 LAS VEGAS, NV 89044  
 (702) 222-4344  
 ED@DIGTHIS.INFO

**DIG THIS ACADEMY IS LICENSED TO OPERATE BY  
 THE NEVADA COMMISSION ON POSTSECONDARY EDUCATION**

<b>Last</b>		<b>First</b>	<b>M</b>	<b>Date of Birth</b>
<b>Student's Address</b>		<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Home Phone</b>	<b>Cell Phone</b>	<b>Student Email Address</b>		<b>Driver License #</b>
<b>Program Title:</b>	<b>HEAVY EQUIPMENT OPERATOR READY CERTIFICATE PROGRAM - BACKHOES</b>	<b>Start Date:</b>	Date ___/___/___	
<b>Total Clock Hours/Credits:</b>	<b>40 PROGRAM HOURS</b>	<b>Scheduled Completion End Date:</b>	Date ___/___/___	
<b>Program Tuition Amount:</b>	<b>\$2,600</b>	<b>Effective date of catalog under which the student is enrolled:</b>	Date <b>06/01/2022</b>	



## NEVADA STUDENT REFUND POLICY

*NRS 394.449 Requirements of policy for refunds by postsecondary educational institutions.*

1. Each postsecondary educational institution shall have a policy for refunds which at least provides:

(a) That if the institution has substantially failed to furnish the training program agreed upon in the enrollment agreement, the institution shall refund to a student all the money the student has paid.

(b) That if a student cancels his or her enrollment before the start of the training program, the institution shall refund to the student all the money the student has paid, minus 10 percent of the tuition agreed upon in the enrollment agreement or \$150, whichever is less, and that if the institution is accredited by a regional accrediting agency recognized by the United States Department of Education, the institution may also retain any amount paid as a nonrefundable deposit to secure position in the program upon acceptance so long as the institution clearly disclosed to the applicant that the deposit was nonrefundable before the deposit was paid.

(c) That if a student withdraws or is expelled by the institution after the start of the training program and before the completion of more than 60 percent of the program, the institution shall refund to the student a pro rata amount of the tuition agreed upon in the enrollment agreement, minus 10 percent of the tuition agreed upon in the enrollment agreement or \$150, whichever is less.

(d) That if a student withdraws or is expelled by the institution after completion of more than 60 percent of the training program, the institution is not required to refund the student any money and may charge the student the entire cost of the tuition agreed upon in the enrollment agreement.

2. If a refund is owed pursuant to subsection 1, the institution shall pay the refund to the person or entity who paid the tuition within 15 calendar days after the:

(a) Date of cancellation by a student of his or her enrollment;

(b) Date of termination by the institution of the enrollment of a student;

(c) Last day of an authorized leave of absence if a student fails to return after the period of authorized absence; or

(d) Last day of attendance of a student, whichever is applicable.

3. Books, educational supplies or equipment for individual use are not included in the policy for refund required by subsection 1, and a separate refund must be paid by the institution to the student if those items were not used by the student. Disputes must be resolved by the Administrator for refunds required by this subsection on a case-by-case basis.

4. For the purposes of this section:



(a) The period of a student’s attendance must be measured from the first day of instruction as set forth in the enrollment agreement through the student’s last day of actual attendance, regardless of absences.

(b) The period of time for a training program is the period set forth in the enrollment agreement.

(c) Tuition must be calculated using the tuition and fees set forth in the enrollment agreement and does not include books, educational supplies or equipment that is listed separately from the tuition and fees.

(Added to NRS by 1985, 989; A 1989, 1460; 1995, 325; 2005, 635; 2015, 341)

**Scheduled Payment Plan**

Option A:

Payment #1 __/__/__	Due date	100% Tuition is due prior to course starting	\$2,600
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Option B:

Payment #1 __/__/__	Due date	\$1,000 Tuition Deposit is due to secure a spot in the next HEAVY EQUIPMENT OPERATOR READY CERTIFICATE PROGRAM - BACKHOES	\$1,000
Payment #2 __/__/__	Due date	\$1,600 Tuition Balance is due a minimum of 14 days prior to the HEAVY EQUIPMENT OPERATOR READY CERTIFICATE PROGRAM - BACKHOES Session starting.	\$1,600

- ❖ Students have the option to pay with check, credit card or wire transfer for Option A and B. Students will receive a receipt at the time of each payment.

It is the student’s responsibility to ensure that payments are made in timely manner as agreed to in this enrollment agreement. If a student is late on their payments for any reason they will be subject to \$50.00 late fee.

A certificate of completion will be awarded upon completion of the program this includes meeting the performance levels required for graduation and a successful completion of the required externship hours. All financial obligations must be met, and all accounts must be in good standing before a certificate completion and student transcript is issued to the student.



- **Dig This Academy** does not offer outside funding.
- **Dig This Academy** does not offer any tuition reduction or modified programming for previous operating or training experience.
- **Dig This Academy** is open to all persons who meet the entrance requirements, regardless of age, race, color, religion, national origin, disability, sex, sexual orientation or gender identity or expression.
- **Placement in a job is not guaranteed nor promised to graduates. Dig This Academy will provide assistance in placement and career services for our graduates as required by NAC 394.381(6)(k).**
- **I have received a copy of the catalog, effective date June 1, 2022, and understand that it is used as a part of the enrollment agreement.**
- I have reviewed each section of the agreement and had the opportunity to ask questions prior to signing.
- I understand that I may cancel my agreement up to (3) days after signing with no penalty. To cancel my agreement, I will contact the **Dig This Academy** directly by email at michelle@digthisacademy.com

SIGNATURE OF STUDENT	DATE SIGNED

SIGNATURE OF SCHOOL REPRESENTATIVE	DATE SIGNED